

Business License

All businesses that operate within the City of Fairfield are required to obtain a business license. The classification of businesses and a schedule of business license fees are available at the City web site: [Fees and Classifications](#). If you have questions about business licenses, please call 707.428.7509.



Download the City of Fairfield [Business License Application](#).

Home-Based Businesses

If you operate a business from your home, it must be clearly incidental and accessory to the use of the residence as a home. Please fill out a Home Occupation Application along with the business license application. The City charges a Home Occupation permit fee of \$85 in addition to the business license fee.



Download the [Home Occupation Requirements and Application](#).

Locating Your Business

Economic Development staff will assist you selecting a business location. Call 707.428.7462 or contact Economic Development staff directly.

Before you sign a lease, purchase a commercial building, or begin operating a business from your home, check in with Fairfield's Planning Division to make sure that your business is an acceptable use for that property. To talk to a planner about the zoning regulations of your planned business site, call 707.428.7461. They'll explain where you can locate your type of business and what special requirements, if any, might apply.

Seller's Permit

You must obtain a seller's permit if you:

- Are engaged in business in California.
- Intend to sell or lease tangible personal property that would ordinarily be subject to sales tax if sold at retail.
- Will make sales for a temporary period, normally lasting no longer than 30 days at one or more locations (e.g. fireworks booth, Christmas tree lots, garage sale).

Both wholesalers and retailers must apply for a seller's permit. For more information, please call the [State Board of Equalization](#) at 707.428.2041. This office is located at 333 Sunset Avenue, Suite 330, Suisun City, CA 94585.

Federal and State Identification Numbers

If you employ workers in your business, you must have a State Identification Number and a Federal Employer Identification Number to report employee taxes. For more information, contact the [State Board of Equalization](#) at 800.338.0505 and the [Internal Revenue Service](#) at 800.829.3676.

Fictitious Names

If you plan to use a fictitious business name (a name different from your own), you need to check with the [Solano County Clerk](#) to make sure that no one else is using that name. You can contact the County Clerk at 707.784.7485, 675 Texas Street, Suite 1900, Fairfield, CA 94533.

Other local organizations which provide advice and/or assistance to businesses in the area include:

[Fairfield-Suisun Chamber of Commerce](#)
[Solano County Small Business Development Center](#)
[Solano Economic Development Corporation \(Solano EDC\)](#)

Other helpful links for people or businesses new to Fairfield:

[Secretary of State Web Site](#)
[Fairfield-Suisun Unified School District](#)
[Travis Unified School District](#)
[Solano County Library](#)
[Solano Community College](#)
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